



# PURCHASE ORDER

**DELIVERY DUE DATE:** 12/9/22

Procurement Unit

Tel. No.: (045) 606-0142/ 606-8157

Supplier : **CHRISTIAN HOME FURNISHING**  
 Address : Brgy. Paraiso, Tarlac City  
 Type of Business : Merchandising  
 TIN No. : 102-212-152-000  
 Tel. No. : 985-0220

PR No.: 2022-09-269  
 PO No.: 2022-523  
 Date: 11/2/2022  
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days  
 Date of Delivery: \_\_\_\_\_ Payment Term: n/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece(s)	Cabinet, assembled 4 layer, lateral steel filling	2	13,000.00	26,000.00
3	piece(s)	CABINET, filing, steel, 3 drawers, beige, 42"W X 18" D X 52-1/2" H	3	7,000.00	21,000.00
13	unit	WATER DISPENSER, WATER DISPENSER	1	6,150.00	6,150.00
22	unit	TABLE, Executive made of wood, L-type, mahogany finished; size: 1.6m with 3-left side drawer & 2-right side drawers and with front drawer and top glass	2	15,000.00	30,000.00
23	unit	TABLE, Office Table, L Shape, Materials: MFC Table, Steel legs & Modesty, Bullnose edge Dimensions: 180Wx700x75Hcm Finish: Light gray top & frame. Mobile pedestal: light gray/beige (flush handle) keyboard tray tray & hanging drawing: beige	1	19,500.00	19,500.00
					<b>102,650.00</b>

Purpose: for APP 2022 1st Quarter

(Total Amount In Words) One Hundred Two Thousand Six Hundred Fifty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE N. ROSETE**  
 Vice President for Administration  
 Authorized Official

Conforme: \_\_\_\_\_

**RICHMOND U. CO** November 9, 2022  
**CHRISTIAN HOME FURNISHING**

(Signature over printed name & date)

Bank Account Name: CHRISTIAN HOME FURNISHING  
 Bank Account Number: 0561-028844-002  
 Bank Name: SECURITY BANK  
 Bank Address: G/F Intellect Bldg, McArthur Highway, San Sebastian, Tarlac City

COMMISSION ON AUDIT- TSU  
**RECEIVED**  
 NOV 09 2022

Funds Available:

**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No. :  
 Amount :



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Vice President for Administration  
Authorized Official

Conforme:

**CHRISTIAN HOME FURNISHING**  
(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

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