



# REQUEST FOR QUOTATION (RFQ) No. 918-2024

## Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2024-11-459 (OURD)	VARIOUS LABORATORY MATERIALS	174,500.00
Purpose: To conduct the study titled "DNA Barcoding and Phylogenetic Analysis of Different Macrofungi from Mt. Damas, San Clemente, Tarlac, Philippines, based on ITSnrDNA. Lead Author: Geraldine G. Villanueva.		

Philgeps Posting: Active Date: 11/14/24 Closing Date: 11/19/24 Category: LABORATORY SUPPLIES & EQUIP. Reference No.: 11474157

Interested suppliers are required to submit the following documents:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Valid and Current Mayor's / Business Permit | <input type="checkbox"/> Latest Income / Business Tax Return |
| <input checked="" type="checkbox"/> Proof of PhilGeps Registration              | <input checked="" type="checkbox"/> Omnibus Sworn Statement  |
|   | <input type="checkbox"/> Brochure, if applicable             |

TSU Condition of Sale:

- Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
- Bid Validity: 120 calendar days from submission of bids
- Delivery Site: Supply and Property Management Unit, Tarlac State University  
(045) 606-8159 / (045) 982-2605
- Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 11/19/24 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City.

Open submission may be done manually or through email at [tsucanvassing@gmail.com](mailto:tsucanvassing@gmail.com)

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

  
**ELENA MAY T. TEOFILO**  
 Head, Procurement Unit

**PRICE QUOTATION**

Date: 11/12/2024  
 RFQ No. 918-2024  
 PR No. 2024-11-459 (OURD)

The Bids and Awards Committee  
 c/o Procurement Unit  
 TSU, Tarlac City  
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	kit	CTAB DNA Extraction Kit	5		
2	piece	Petri Dish	50		
3	bottle	Potato Dextrose agar	2		
4	piece	Cryovials (4ml, 10ml)	100		
5	bottle	15% Glycerol 100ml	1		
6	bottle	SDS Protein Detergent 250ml	1		
7	bottle	Isopropanol (99%) 500 ml	1		
8	bottle	Ethanol (70%) 500 ml	1		
9	bottle	Chloroform Isoamyl alcohol	1		
10	gram	Agarose Gel and DNA loading gel	1		
11	kit	PCR primer pairs	5		
12	kit	Taq DNA polymerase	5		
16	piece	Hand lens	3		
20	box	Vinyl/Nitrile Gloves (Medium)	5		
23	piece	Ice pack (Reusable 200ml)	30		

Warranty : \_\_\_\_\_  
 The above-quoted price is inclusive of all costs and applicable taxes  
 Very truly yours,

**AUTHORIZED REPRESENTATIVE:**

Signature : \_\_\_\_\_  
 Printed Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Company Name Registered : \_\_\_\_\_  
**E-mail Address** : \_\_\_\_\_  
 Contact no. : \_\_\_\_\_

**BANK DETAILS:**

Bank Name : \_\_\_\_\_  
 Bank Address : \_\_\_\_\_  
 Bank Account Name : \_\_\_\_\_  
 Bank Account Number : \_\_\_\_\_





## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 11474157  
**Procuring Entity** TARLAC STATE UNIVERSITY  
**Title** Various Laboratory Materials  
**Area of Delivery** Tarlac

<b>Solicitation Number:</b> 918-2024 <b>Trade Agreement:</b> Implementing Rules and Regulations <b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9) <b>Classification:</b> Goods <b>Category:</b> Laboratory Supplies and Equipment <b>Approved Budget for the Contract:</b> PHP 174,500.00 <b>Delivery Period:</b> 30 Day/s <b>Client Agency:</b>	<b>Status</b> Pending
<b>Contact Person:</b> Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philip Tarlac City Tarlac Philippines 2300 63-045-6068142 tsucanvassing@gmail.com	<b>Associated Components</b> 3 <b>Bid Supplements</b> 0 <b>Document Request List</b> 0 <b>Date Published</b> 14/11/2024 <b>Last Updated / Time</b> 13/11/2024 14:06 PM <b>Closing Date / Time</b> 19/11/2024 13:00 PM

#### Description

for research use

#### Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	CTAB DNA Extraction Kit	CTAB DNA Extraction Kit (KIT)	5	Set	25,000.00
2	Petri Dish	Petri Dish	50	Piece	5,000.00
3	Potato Dextrose agar	Potato Dextrose agar	2	Bottle	10,000.00
4	Cryovials	(4ml, 10ml)	100	Piece	25,000.00
5	Glycerol	15% Glycerol 100ml	1	Bottle	5,000.00
6	SDS Protein Detergent	250ml	1	Bottle	11,000.00
7	Isopropanol	(99%) 500 ml	1	Bottle	500.00
8	Ethanol	(70%) 500 ml	1	Bottle	500.00
9	Chloroform Isoamyl alcohol	Chloroform Isoamyl alcohol	1	Bottle	5,000.00
10	Agarose Gel and DNA loading gel	Agarose Gel and DNA loading gel	1	Gram	10,000.00
11	PCR primer pairs	PCR primer pairs (KIT)	5	Set	35,000.00
12	Taq DNA polymerase	Taq DNA polymerase (KIT)	5	Set	35,000.00
13	Hand lens	Hand lens	3	Piece	3,000.00
14	Vinyl/Nitrile Gloves	(Medium)	5	Box	1,500.00
15	Ice pack	(Reusable 200ml)	30	Piece	3,000.00

#### Other Information

The bidders must download the attached documents in the associated component section.

**Created by** Tutchie Panilio  
**Date Created** 13/11/2024

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