



# WORK ORDER

**DELIVERY DUE DATE:** July 10, 11, 12 & 16-19, 2024

Procurement Unit  
Telefax No.: 045-606-8142

Supplier : **E-GLORIA'S FLOWER SHOP. PARTY NEEDS & CATERING SERVICES**  
Address : M.H Del Pilar, Sto. Cristo, Tarlac City  
TIN : 405-183-384-000 Non-VAT  
Tel. No. : 0939-734-8707 / 0917-180-1555

Work Order No.: 2024-202  
Date : 06/25/2024  
JO No. : 2024-176  
Date : 05/08/2024  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **July 10, 11, 12, and 16-19, 2024**, upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: FLOWER ARRANGEMENT SERVICES</b> Fresh Flower Arrangement for the Stage and Lei - fresh flowers for the eleven (11) Guest Speaker during the Baccalaureate Services and 35th Commencement Exercises on July 10, 11, 12, and 16-19, 2024 at the TSU Gymnasium. NOTE: One basket fresh flower and one basket-asstd. pineapple Juice, Coffee, Sugar, and Cream for the Offertory during Baccalaureate Mass and 2 posy pad flower arrange at the stage during the mass on July 10, 2024. *****	75,000.00	<b><u>75,000.00</u></b>

(Please read carefully at the back hereof)

Charge to: 02-20044  
ROA No. : 2024-02-2024  
CONFORME & RECEIVE COPY :

**E-GLORIA'S FLOWER SHOP. PARTY NEEDS & CATERING SERVICES**

Firm/Dealer/Supplier/Contractor

6/26/24  
Date

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

FUNDS AVAILABLE:

JASPER A. YAUDER, CPA  
Budget Officer



APPROVED:

DR. ARNOLD E. VELASCO  
President  
Authorized Official